

**BENCHMARK**  
**FINANCIAL ASSOCIATES, INC.**

**TO:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**RE:** \_\_\_\_\_

**Dear**

We have been advised that you are giving a gift of money to \_\_\_\_\_  
\_\_\_\_\_ to assist them in the purchase of the above  
captioned property.

Please complete the "Statement of Gift" and return this letter to us. Please note that we require the funds be deposited in the above party's bank account prior to loan closing and that this deposit be verified. If application was made for a FHA mortgage, the FHA requires that the funds be deposited and verified in the above party's bank account prior to loan approval.

We appreciate your cooperation in this matter.

Sincerely,

Mortgage Consultant

**STATEMENT OF GIFT**

This is to declare that I am making a gift to the above party in the amount of \$ \_\_\_\_\_  
for the purchase of a house. This is a bona fide gift and no repayment in any form is required.  
My relationship to the donee is that of

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Donor

\_\_\_\_\_  
Address of Donor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
City/State

\_\_\_\_\_  
Telephone Number